

SHUTTINGTON & ALVECOTE PARISH PLAN

Minutes of meeting held at Shuttington & Alvecote Parish Hall on Monday 6th April.

PRESENT

Present: Cllr J Tattersall in the Chair, Cllrs B Frost, N Perry, J Savage, E Wood & M Blackburn. Parish Clerk: Mrs A Allsopp. Also in attendance County Councillor Mick Stanley, Borough Councillor Richard Jenkins and thirteen members of the public.

Speaker: Steve Patalong from Warwickshire Rural Community Council

Cllr Tattersall thanked everyone for coming and then introduced Steve Patalong from WRCC, who was then invited to explain what a Parish Plan is and what producing a Parish Plan might achieve for Shuttington and Alvecote.

Steve Patalong explained that a Parish Plan is the means by which the residents decide on an action plan of realistic things they would like to see happen in their community during the next 5-10 years. It should be a means by which the community takes ownership of its own future, and sets out to realise the achievable desires of the community. This is a public document, recording and analysing the results of (usually a questionnaire), that has been circulated to the whole community as a consultation document, and then accepted by the Parish Council, Borough Council and County Council as the desired plan of action for the community.

Once the Parish Plan is complete a priority list must be drawn up, a time scale decided upon and decisions made about who will need to be involved for action to proceed and who will lead and be responsible for the desired outcome.

The Parish Plan should not be Parish Council led, although it is advisable that some Parish Councillors be a part of the working committee, because they will be involved in achieving the desired results. A steering group of 10-12 is desirable with additional support if possible to spread the load. Initially they will need to draft a constitution and then ideally split into sub groups of areas of responsibility. As far as possible this should involve all sectors of the community, in both the drawing up of the questionnaire and then by encouraging as many residents as possible to complete it and express their views. It is equally important to consult with businesses and also the young and elderly.

Steve Patalong confirmed that there is funding available from the Borough Council, Awards for All and other sources and estimated the cost would be in the region of £2,500 - £3,000 to complete and that it would probably take about 18 months to complete.

Literature was circulated for those present to take a look at and also a questionnaire with suggested areas of concern for those attending to complete. About nine of those attending agreed to become involved in a Parish Plan and a meeting was agreed upon for Monday 27th April @ 7.30pm in the small room of the Parish Hall, when a Chair and Secretary will be appointed.

Anita M Allsopp
Parish Council Clerk
16th March, 2009